

Grace Lutheran Ministries
Community Life Center
79 Mechanic Street
Bradford, PA 16701
Phone 814-362-3244 FAX 814-368-6025

HOLD HARMLESS AGREEMENT

I / We, _____

Agree to protect, indemnify, save, and keep harmless, The Grace Lutheran Ministries, Missouri Synod, Eastern District and its representatives and members against and from any and all loss, cost, damage or expense, arising out of or from any accident or other occurrence on or about said premises, causing injury to any person or property whomsoever and whatsoever and will protect, indemnify and save and keep harmless the above mentioned parties from any and all claims, costs, attorney fees or other expenses arising out of any failure of the contractor in any respect to comply with and perform all the requirements and provisions agreed to and required by any law or ordinance during period commencing _____

at the premises maintained by Grace Lutheran Ministries, Missouri Synod, Eastern District.

By _____

Title _____

Name of Organization _____

Date _____

GRACE LUTHERAN MINISTRIES

79 MECHANIC STREET

BRADFORD, PA 16701

PHONE 814-362-3244 FAX 814-368-6025

RULES AND REGULATIONS FOR RENTAL USE OF
GRACE LUTHERAN MINISTRIES COMMUNITY LIFE CENTER

RENTAL REQUESTS

Rental requests must be submitted to the *Rental Team*. Unusual requests and deviation from printed policy must be in writing to the *Rental Team* and will be reviewed by the Pastor and team members. Confirmation and reservation of specific date will be made only upon receipt of signed *Contract, Hold Harmless Agreement and remittance of Security Deposit*.

SPECIAL EVENTS INSURANCE COVERAGE FOR USE OF ALCOHOL

If alcohol is being served you must contact your insurance agent and provide us a copy of the policy or rider that would cover this event. This copy must be provided no later than two weeks (14 days) prior to event. If proof of insurance is not provided within this time frame, alcohol will not be permitted and security deposit will not be refunded. The minimum amount of coverage required is \$300,00.00. Grace Lutheran Ministries should be named as an additional insured entity on any such policy. The renting party reserving the center must assume all responsibility for alcohol served to their guests. Any lawsuits resulting from the use of alcohol are the responsibility of the renting party. Pennsylvania Crime Code Section 6308A forbids the purchase, consumption, possession or transportation of liquor, malt, or brewed beverages by individuals under the age of 21. Alcoholic beverages will NOT be served to minors. Infraction of this state law will result in the involvement of police and the loss of security deposit. The Bible tells us that drinking is permissible (John 2: 1-11), but that drunkenness is against God and all that our Lord represents (1 Peter 4:34, Ephesians 5:18). The event holder must meet with the senior Pastor in advance to discuss these biblical principles and to make certain there is a clear understanding that drunkenness will not be permitted under any circumstances. Grace Lutheran Ministries will have a representative present at each event to insure that these guidelines are followed.

SCHEDULE OF FEE PAYMENT

- Security Deposit: Paid at time of contract signing and date reservation. This will be forfeited if event is cancelled within 1 week prior to event.
- Proof of insurance: Two weeks (14 days) prior to event – required only if alcohol is being served.
- Balance of Rental Fee: Paid in full 1 week (7 days) prior to event.
- Return of Security Deposit: Within two weeks (14 days) after event, if all agreed upon cleaning is met.

DECORATIONS

Decorating may be done the evening prior to event if scheduling permits. Every attempt will be made to accommodate this, but there will be times when this will not be possible due to rental schedules. All decorations that you bring are at your own risk and must be removed at the end of the event. Grace Lutheran Ministries will not be held responsible for any lost, stolen, or broken articles. Cost associated with repairs for any damage done to the facility due to the hanging or placing of decorations will be deducted from the security deposit.

RESTRICTED AREAS

There are designated areas for scheduled events. Please contain your event to the gymnasium area, kitchen area, lobby and restrooms. Church offices and classrooms are strictly off limits.

NO SMOKING

GRACE LUTHERAN CHURCH AND COMMUNITY LIFE CENTER ARE SMOKE FREE BUILDINGS. THERE WILL BE NO SMOKING ANYWHERE IN THE BUILDING!

UNPAID MONIES

If the renter has past due balances that remain with Growing with Grace, Grace Lutheran Ministries or The Community Life Center, these need to be made current before renting is approved.