**SET-UP / CLEAN-UP ADDENDUM**

Children’s Church and Sunday School classes are held in the gymnasium on Sunday mornings. Therefore, the entire area must be cleaned and clear of any debris immediately following your event. Use of gym equipment or pre-school toys is strictly prohibited, if they have been used additional fees may be applied as well as no more rentals for the group/person. Please sign and return.

Renter will be responsible for:

Cleaning and wiping down all tables and chairs

Collecting ALL garbage and taking it outside to the dumpster

Cleaning the entire area, including kitchen of any clutter or garbage

Taking down and removing ALL decorations from premises

Moving leftover beverages to the kitchen or removing them from the premises

Mopping any spills or dirt on gymnasium and kitchen floor

Taking down tables and chairs and returning to storage area properly

Cleaning gymnasium and kitchen floor

Renter’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grace Lutheran Rental Team Member Signature **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Grace Lutheran Ministries**

**Community Life Center**